



# PROJECTS DIVISION

STRUCTURED DELIVERY  
SOW & MILESTONE DEFINED  
GOVERNANCE & RISK RESPONSIBLE  
FOR COMPLEX TECHNOLOGY DEMANDS

INTRODUCTION GUIDE  
WRITTEN BY CASPIAN ONE PROJECTS

---

caspian:one



# TECHNOLOGY PROJECTS CAN BE... COMPLICATED

**You have external regulations, tight deadlines, budgets to manage, risks to navigate... and what happens when the skills you need aren't available in house?**

**Whether it's modernising to gain a competitive advantage or dealing with legacy infrastructure and stubborn systems, the need to work smart has never been more important!**

At Caspian One, we're helping you to overcome these headaches, by taking on responsibility for all project deliverables and governance; including both legislative and commercial risks.

In this guide, we look closer at Caspian One's Projects division, what the service offers, how it works and ultimately - what it can mean for you. For more information visit [caspianone.com/projects](https://caspianone.com/projects) or contact the Project Hub by emailing [projects@caspianone.com](mailto:projects@caspianone.com).

# CASPIAN ONE PROJECTS DIVISION, EXPLAINED

A dedicated service designed to help our clients deliver complex technology projects flexibly, in a way that protects them from changing regulations.

We own the project deliverables and manage the associated resources from a central Project Hub. They provide the project management, governance and support, while our highly experienced internal team and Partners work on delivering a solution against defined milestones. We don't carry the overhead of traditional consultancy and this cost saving is passed on to our clients.

## What do we do:

- Deliver projects against defined milestones
- Own the project deliverables and manage the associated resources from a central Project Hub
- Provide access to highly specific or niche subject matter expertise
- Take on commercial risk and assume responsibility for project governance

## BENEFITS INCLUDE:

Guaranteed outcomes, ensuring high-risk projects are delivered

Provides access to a wider range of resources via our Partner Network

Caspian One's central 'Project Hub' oversee all project engagements

Competitively priced against standard consultancies

Caspian One is responsible for all status determinations and legislative compliance

Established Governance process

Centralised reporting & resource tracking

Agile and adaptive engagement model

Outside IR35 service

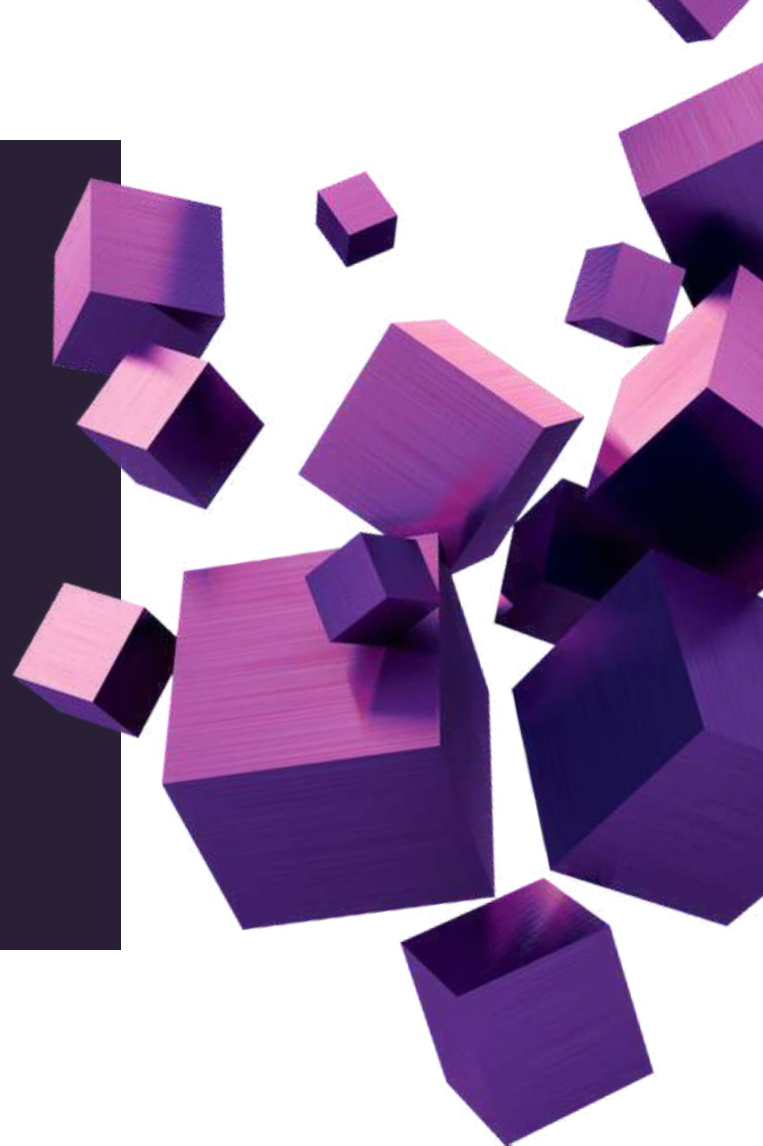
# PROJECT HUB

## What is it?

- Bespoke Project Management Office (PMO) service

## What do they do?

- Create Statement of Work/schedules
- Resource planning
- Liaise with freelance/Partner teams
- Risk analysis and mitigation
- Change management
- Compliance & status determinations
- Status reporting



# WHO DOES WHAT?

## Client

- Overall agreement for Service
- Statement of Work/Schedules

## Project Hub

- Identify Workload
- Identify Resources Required
- Work with Partners to ensure delivery of outcomes

## Caspian One Partners

- Project Delivery

# HOW DOES IT WORK?

## STEP 01

Speak to our sales team to discuss your upcoming project and timescales

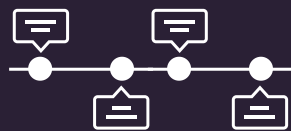


Requirements Gathering; once we've understood the ins and outs of your project, we'll work together to agree on terms, the operating model and service levels

Meet our Project Hub to understand more about what they do and how we work together

## STEP 02

## STEP 03



Our Project Hub defines the Statement of Work [SoW] covering defined deliverables, milestones and timescales for you and our partners to agree



With all your project details, milestones, and operating model, we'll put together a proposal

## STEP 04

## STEP 05

## STEP 06

Project work begins. Once the SoW is agreed, our Project Hub & Partners team up to deliver your project against defined outcomes and milestones

# WHAT DOES THIS MEAN FOR YOU?

## Master Services Agreement (MSA)

- Agreed terms of collaboration without ties to the project's scope of work

## Statement of Work (SoW)

- Defined milestones and deliverables

## Control of work

- The team works towards the schedule/SOW, ensuring focus and efficiency
- Where priorities change, we will work with you to change the work and allow you to assess the impact in advance
- You retain all IP rights

## Agility

- Operating models tailored for each client
- Full and part-time project resources
- Scale
- Speed

## Tracking

- Our team reports to us weekly
- Status reports to you weekly, bi-weekly, monthly or as required

## Control of cost

- Fixed priced
- Invoicing on milestones signed off by you
- Lower rates than typical consultancies

# SOFTWARE DEVELOPMENT COMES IN MANY FORMS.

At times it can be quite transactional, with developers only needing to 'plug-and-play' install with straightforward code. On the other end of the spectrum, some projects (particularly those involving the latest technologies) can demand both niche expertise and an appreciation for the sentiment or reasoning behind a project.

## EXAMPLE CLIENT STORY

For one client, an established UK-based telecommunications provider, manual processes associated with their broadband services had become complex, constrained to specific teams, unreliable and far from cost-effective.

To remain progressive, they needed to transition to Cloud infrastructure and automation for updates and testing... but were hindered by a lack of available skills and knowledgeable resources internally.

Given our extensive history of supplying unique skillsets for this long-term client, Caspian One was approached to help. Requirements were scoped by a member of our Partner Network who had prior experience within the client's tech environment.

In collaboration with the stakeholders, granular project parameters were defined with clear objectives and milestones outlined. These have since been managed by our lead expert on the project, in bi-weekly meetings with our Project Hub and leadership teams that review the RAG status of deliverables, one-by-one.

This is an ongoing project due to end in 2023. At time of writing, the project is on-track, and the client is extremely happy with progress made; to the point which their CTO (during a tour of the lab environment we created), stated we were showing them how to develop on a large scale and be successful, something to learn from and rollout out companywide.



# **PROJECTS DIVISION**

TRAINING & INTRODUCTION GUIDE  
WRITTEN BY CASPIAN ONE PROJECTS  
[PROJECTS@CASPIANONE.COM](mailto:PROJECTS@CASPIANONE.COM)  
[WWW.CASPIANONE.COM](http://WWW.CASPIANONE.COM)